



About Us

Seedling & Sage Catering Co. is a modern farm to table caterer hiring seasonal help and offering internships. Our commissary kitchen and office building are in Glenside, Pa. Our off-site events are in Montgomery, Bucks, Chester, Delaware Counties, Philadelphia and areas in the 30 miles radius.

Want to join our team?

We are hiring hard working, friendly individuals with a passion for food... and events! Please join us for a Job Fair at Seedling and Sage Catering Company, **March 16th from 9am-11am and 2pm-4pm**. Address: 102 N Tyson Ave, Glenside, Pa 19038. If you are not available to attend the Job Fair, please schedule an appointment.

POSITION: Marketing and Events Intern – Summer 2019

DESCRIPTION:

This is an unpaid internship position for college credits. It is a 90+ day position and requires a minimum of 16 hours per week. Candidate must have a valid driver's license, a car, be able to lift 20 pounds or more. If applicant is not receiving college credits, we will consider an hourly rate.

DUTIES:

The role of this position is to assist with the marketing, selling, planning and execution of events for Seedling & Sage Catering Co. and anything else that contributes to the overall success of the company. *NOTE: If you are contracted by Seedling & Sage, you are not permitted to work with another catering company as this would be a conflict of interest.*

Marketing You will assist with the overall management and daily posting to our facebook and Instagram sites, write weekly blogs, assess the overall market set in our industry and compare/contract our overall product offerings. Based on your skill set, you will also assist with: graphic design, creating posters/flyers, videos, photo montages, presentation materials, etc.

Events Daily office duties like: answer calls and leads, assist with wedding inquiries and proposals, create menus and banquet event orders, create invoices, assist with organization and inventory of storage areas and tasting rooms, perform other administrative duties as necessary.



Off Site You will learn about the off-site operations of events from delivery to set up to execution. If you want to work outside of the office as “staff” for any onsite events, you will receive additional payment.

We will happily work with your school and provide any paperwork needed so that you can obtain credits for this internship.